

CHELFORD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD

THURSDAY 12TH MAY, 2016 at 7:30 p.m.

at CHELFORD VILLAGE HALL, KNUTSFORD ROAD, CHELFORD.

PRESENT - Councillors: D. Wilson (Chairman), K. Chaudhuri, B. Brindley, A. Boon, S. Hampson.
Members of Public (0).
Cheshire East Borough Councillor G. Walton.
PC Andy Roberts - Knutsford Policing Team.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. ELECTION OF CHAIRMAN -

The retiring Chairman invited nominations for Chairman for the 2016/17 civic year. One nomination was received in respect of Councillor D. Wilson. The Clerk reminded Members that Standing Order 2f does not permit the retiring Chairman to be re-elected to the position of Chairman without express approval to suspend due to qualifying circumstances. There were no other nominations for Chairman.

32/16 Resolved a) That Standing Order 2f be suspended, as permitted by Standing Order 32a, to permit the re-election of the existing Chairman.

Proposed Councillor K. Chaudhuri Seconded Councillor A. Boon All in favour

33/16 Resolved a) That Councillor D. Wilson be elected as Chairman to Chelford Parish Council for the 2016/17 civic year.

Proposed Councillor S. Hampson Seconded Councillor B. Brindley All in favour

2. APOLOGIES FOR ABSENCE - Councillor E. Michell - Unwell.
Councillor J. Leach - On holiday.
PCSO L. Whitehead - Knutsford Rural Policing Team.

Decision a) To receive and approve the apologies for absence as listed above.

3. DECLARATIONS OF INTEREST -

- i) Councillor K. Chaudhuri - Agenda Item 10(ii)(b) - Member of Chelford CE Primary School PTA.
- ii) Councillor D. Wilson - Agenda Item 10(ii)(b) - Attendee of meetings organising Queen's 90th Birthday Event.

4. ELECTION OF VICE CHAIRMAN -

i) It was noted that the existing Vice Chairman was not present at the meeting.

34/16 Resolved a) That the election of the Vice Chairman be deferred to the next meeting.

Proposed Councillor D. Wilson Seconded Councillor S. Hampson All in favour

5. MINUTES -

i) The Minutes of the Parish Council Meeting held 10th March, 2016 had been previously circulated to all Members.

35/16 Resolved a) That the Minutes of the Parish Council Meeting held 10th March, 2016 be confirmed as a correct record and signed by the Chairman.

Proposed Councillor K. Chaudhuri Seconded Councillor S. Hampson All in favour

ii) The Minutes of the Extraordinary Parish Council Meeting held 14th April, 2016 had been previously circulated to all Members.

36/16 Resolved a) That the Minutes of the Extraordinary Parish Council Meeting held 14th April, 2016 be confirmed as a correct record and signed by the Chairman.

Proposed Councillor S. Hampson Seconded Councillor B. Brindley All in favour

6. PUBLIC FORUM FOR QUESTIONS -

i) No questions had been received from or were presented by members of the public.

7. REPORTS FROM EXTERNAL ORGANISATIONS -

i) **Knutsford Rural Policing Team** - PC A. Roberts reported that there had been a pattern of burglaries within the Wilmslow and Knutsford area, however, at present, no arrests had been made. A stolen telehandler had recently been recovered and arrests had been made relating to burglaries in the Tabley area.

During May 2016 there were only two reported incidents within the Parish: theft of puppies from a car parked near to the Chelford Agricultural Centre site and a warning had been issued to a male in possession of cannabis in the Mere Court area.

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- e) Cheque No. 001106 Cheshire Community Action £20.00 Subscription Fee 2016/17.
- f) Cheque No. 001107 Cheshire County Playing Fields Association £20.00 Subscription Fee 2016/17.
- g) Cheque No. 001108 Norris Bilborough Ltd. £9.00 3 Notice Board Keys - Dixon Drive.
- h) Cheque No. 001109 Playsafety Limited £159.60 Annual RoSPA Inspection (Village Field).
- i) Cheque No. 001110 ThenMedia Limited £215.28 Website (01/04/16 - 30/09/16).
- j) Cheque No. 001111 Cheshire East Council £50.00 Newsletter printing.

- iv) **Receipts** - the Clerk reported that the following receipts had been received since 1st January, 2016:
- a) NatWest Bank plc. - Business Reserve Account £0.78* Gross Interest - January, 2016.
 - b) NatWest Bank plc. - Business Reserve Account £0.84* Gross Interest - February, 2016.
 - c) NatWest Bank plc. - Business Reserve Account £0.84* Gross Interest - March, 2016.
 - d) Cheshire East Borough Council £8,743.00 Precept 2016/17 (50%).
 - e) Cheshire East Borough Council £194.00 Council Tax Support Grant 2016/17.
- *Received 2015/16, shown in balance brought forward 01/04/16.

- 38/16 Resolved** a) That the Statement of Account, as at 12th May, 2016 be received and the Clerk's observations duly noted.
 b) That the schedule of 10 payments be approved and duly authorised.
 c) That the report on receipts since 1st January, 2016 be received and duly noted.
- Proposed Councillor S. Hampson Seconded Councillor K. Chaudhuri All in favour
- v) **VAT Reclaim 2015/16** - The Clerk reported that a VAT reclaim had been submitted to HMRC in the sum of £849.50.
- vi) **Internal Audit 2015/16** - The Clerk reported that the Internal Audit 2015/16 had been completed and that no issues had been raised requiring attention.


- 39/16 Resolved** a) That the Internal Audit report, as contained in the Annual Return 2015/16, be received and duly noted.
- Proposed Councillor B. Brindley Seconded Councillor K. Chaudhuri All in favour
- vii) **Final Accounts and External Audit Arrangements 2015/16** -
- a) To consider and approve the signing of the Annual Governance Statement 2015/16 (Section 1 of the Annual Return) for submission to the External Auditors - Members considered the Annual Governance Statement 2015/16 and unanimously agreed that 'yes' be recorded by items 1-8 and 'n/a' be recorded in respect of item 9 (Trust Funds).

- 40/16 Resolved** a) That the Annual Governance Statement (section 1 of the Annual Return) record a 'yes' in respect of items 1 - 8 and a 'n/a' in respect of item 9.
- Proposed Councillor D. Wilson Seconded Councillor S. Hampson All in favour
- b) To approve and adopt the 2015/16 Final Accounts and Supporting Notes - The Chairman presented the Final Accounts 2015/16 and Supporting Notes to the Council to which no queries were raised.
 - c) To approve the signing of the Accounting Statements 2015/16 (Section 2 of the Annual Return) for submission to the External Auditors - The Chairman presented the Accounting Statements 2015/16 to the Council noting that these figures represented those outlined in the Final Accounts.

- 41/16 Resolved** a) That the Final Accounts and Supporting Notes for the financial year ended 31st March, 2016 be duly approved and adopted. (Appendix B)
 b) That the Chairman and Clerk & Responsible Financial Officer be authorised to sign the certificate in respect of Section 2 of the Annual Return 2015/16.
- Proposed Councillor D. Wilson Seconded Councillor K. Chaudhuri All in favour

11. CORRESPONDENCE -

- i) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:
 - a) **Hanson UK - Cancellation of Mere Farm Quarry Liaison Group Meeting - 12th April, 2016** - The Clerk reported that the next meeting of this group was likely to take place in September, 2016.
 - b) **Manchester Airport - Civil Aviation Authority Consultation - Proposals for a revised airspace change process** - The Clerk reported that this consultation set out proposals for how future consultations relating to airspace would be carried out.


 Chairman's initials

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- Decision** a) That Chelford Parish Council does not submit a response to the consultation.
- c) **Cheshire East Council - Draft Cheshire East Borough Council Design Guide Supplementary Planning Document (SPD) Consultation. (Closing date: 27th May, 2016)** - The Clerk reported that this document had been prepared to provide guidance to Planning Officers, Developers and the public about design quality within the Borough.

Decision a) That no comments be submitted in respect of the Draft Cheshire East Borough Council Design Guide Supplementary Planning Document.

- d) **Sibelco - Dingle Bank Quarry Liaison Meeting - Tuesday 17th May, 2016 at 5:30p.m.** -

Decision a) That no Members were available to attend this meeting.

- ii) **To receive and note correspondence received since the date of the last ordinary meeting:**

(Appendix C)

Decision a) To receive and note the correspondence received.

12. PLANNING & LICENSING APPLICATIONS -

- i) **Applications for consideration** - None.

ii) **Planning Application 10/3448M - Chelford Agricultural Centre** - Councillor D. Wilson reported that it is understood that Wright Marshall is currently considering an alternative site.

iii) **Planning Application 15/5807M - Shell Chelford** - Borough Councillor G. Walton had previously advised that this application had been approved.

iv) **Planning Application 16/1353M - Former Mere Farm Quarry** - Councillor D. Wilson reported that the Parish Council comments had been submitted however no feedback on the points raised had yet been received.

13. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) **Outstanding highway matters from/since previous meeting:**

- a) Dilapidated fencing, Holmes Chapel Road, from The Post Office towards Chelford Bridge.
- b) Speed monitoring along A535 Holmes Chapel Road in vicinity of St. John's Church.
- c) Broken verge retaining flags along Holmes Chapel Road near to St. John's Church.
- d) Damaged sign along Alderley Road (opposite Alan F. Holmes Picture Framing).
- e) Damaged lighting column near to Chelford Roundabout junction with Chelford Road.
- f) Footway 'siding out' between Chelford Roundabout and St. John's Church, Holmes Chapel Road.
- g) Damaged sign at junction of Peover Lane with Chelford Roundabout.

Decision a) To note that item (g) above had now been repaired. No further updates were available in respect of the other reports.

- ii) **To receive highway matters for attention from Members -**

- a) Councillor S. Hampson reported that the verges along Knutsford Road near to the Shell Garage were being damaged by lorries parking. Councillor D. Wilson reported that in order for any action to be taken there needs to be photographic evidence of the parked lorries.
- b) Councillor D. Wilson enquired whether any further communication had been received from Network Rail regarding the trimming of the hedge along Knutsford Road. The Clerk advised that no further information had been received.

Decision a) That the Clerk make further enquiries to Network Rail regarding the trimming of the hedge along Knutsford Road.

- c) Councillor B. Brindley enquired whether details of the proposed date when the siding out work along Holmes Chapel Road can be obtained.

Decision a) That the Clerk request for further details regarding siding out work along Holmes Chapel Road.

14. ASSETS -

- i) **Village Field -**

- a) **RoSPA Inspection Report - April, 2016** - The Clerk reported that the planned appointment with the Inspector had not taken place due to an oversight on the Inspector's part. The invoice had been issued reflecting this. Members considered the report and noted that the issues that were raised last year had been raised again.

Decision a) That the RoSPA Inspection Report be received.

- b) That the Clerk request further information from the Inspector in respect of the issues identified for consideration at a future meeting.

- b) **Village Field Bookings** - The Clerk reported that she had confirmed a booking with the tennis coach for use of the MUGA. It appears from the website that further bookings had been made for the use of the Village Field facilities by other organisations. It was not currently clear who the

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bookings had been confirmed by and what charges were applicable. A further booking request had been received from a Toddler Group wishing to hold a fund raising event at the field.

- Decision**
- a) To approve the bookings confirmed by the Clerk in respect of Tennis Coaching.
 - b) That further information be requested by the Clerk in respect of the Toddler Group booking prior to any confirmation of hire being issued.
 - c) That further information be sought regarding the bookings shown on the Village website in respect of proposed usage and applicable charges.
 - d) That further consideration be given, at a future meeting, to a scale of charges for hire of the Village Field facilities.
- c) **Tennis Coaching at the MUGA** - The Clerk reported that she had clarified the situation with the tennis coach and that there would be no charge to the Parish Council relating to the provision of coaching. It was noted that the Parish Council needed to consider the implication of introducing hire charges for use of the Village Field facilities on this activity. It was suggested that it may be possible for any hire charges to be covered by a grant from the Chelford Educational Trust which would negate the need for this cost to be passed onto the participants.

- Decision**
- a) To note the report of the Clerk that the Tennis Coaching would not incur any financial cost to the Parish Council.
 - b) That the Clerk investigate further the implication of hire charges on this activity.
- ii) **Welsh Memorial Cup** - Councillor K. Chaudhuri reported that Chelford CE Primary School do not currently have a use for the cup. It was noted that the Parish Council had received an offer to purchase the cup from a resident. Consideration was given to this offer, however, it was considered that the cup should remain in public ownership. It was also noted that the ownership of the cup was still not clear, therefore, the current storage arrangements for the cup should continue.

Decision a) That no further action be taken in respect of this matter at this time.

- iii) **Parish Council Website** - The Clerk reported that Members needed to be aware of potential problems which may arise due to the current management of the website. Councillor D. Wilson noted that he had been made aware of the Clerk's concerns following publication of an article which had received a critical response. It was noted that clarification needed to be sought regarding ownership of the website to ensure that all parties were aware of their responsibilities and liabilities.

Decision

- a) To receive and note the concerns raised by the Clerk.
- b) That Councillor D. Wilson seek clarification regarding the ownership of the website.

- iv) **Provision of additional key for notice board at Dixon Drive** - Councillor D. Wilson reported that he had now secured additional keys for the Dixon Drive notice board. The Clerk noted that she had recently encountered problems in displaying material on the notice board at the Post Office.

Decision a) That Councillor S. Hampson request access to a key to the notice board at the Post Office.

15. VILLAGE MAINTENANCE/IMPROVEMENTS -

- i) **Mere Court Recreation Area** - Councillor D. Wilson reported that following inspection of the work at Mere Court pond he was not fully satisfied with the outcome and intends to have a further discussion with the contractor regarding further work required.
- ii) **Village Field Maintenance 2016** - The Clerk reported that Councillor J. Leach had arranged for maintenance at the Village Field to be undertaken by ANSA for the 2016 season at a cost of £1,596.00 (ex. VAT) based upon twelve visits.
- iii) **Village Planting 2016** - It was noted that summer planting will be required in the coming weeks.

Decision a) That a quote be obtained from the current contractor for summer planting.

16. COMMUNITY FACILITY PROVIDERS -

- i) **Chelford Tenants & Residents Association (CTARA) - Future of Astle Court Community Room** - The Clerk reported that notification had been received that efforts, under the guidance of Community and Voluntary Services Cheshire East, were currently being made to form a charitable trust to manage Astle Court Community Room. Further information will be available in due course. It was noted that the offer to the Parish Council to manage the facility had been withdrawn whilst negotiations regarding the charitable trust were being pursued.
- ii) **Parish Plan Team** -
 - a) **Future of Parish Plan Team** - There was nothing to report.
 - b) **Outdoor Table Tennis Project - Concluding Actions** - This item was deferred as Councillor J. Leach was not present at the meeting.
- iii) **Parish Broadband** - Councillor D. Wilson reported that he had received information that the latest

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phase of the BT broadband does not include any further upgrades for Chelford parish. Concerns were raised regarding the lack of current capacity in the cabinets, which have already been upgraded, to meet the demand from properties in the Dixon Drive estate. This situation may be further exacerbated following proposed developments within the Parish.

Decision a) That Councillor D. Wilson draft representations for submission to BT setting out the concerns regarding broadband availability within the Parish.

- iv) **Parish Defibrillator** - Councillor D. Wilson reported that he had received a letter from a resident requesting that the Parish Council consider providing defibrillator equipment at Chelford Parish Hall. Concern was raised that locating the equipment at the Parish Hall may have limited benefit for residents due to the distance from the majority of Parish properties.

Decision a) That the Clerk secure further information relating to the provision of defibrillator equipment for consideration at a future meeting.

17. NEIGHBOURHOOD PLAN -

- i) **Neighbourhood Plan Progress** - Councillor D. Wilson reported that he had not yet placed an article on the website calling for volunteers to join the steering group. It was hoped that the presentation to be given at the Annual Parish Meeting on 17th May, 2016 would provide the catalyst to move the project forward.

18. HER MAJESTY THE QUEEN - 90TH BIRTHDAY CELEBRATIONS -

- i) **Event to celebrate the Queen's 90th Birthday** - Councillor D. Wilson reported that arrangements were now being finalised for the event taking place at 3:00p.m. on Saturday 11th June, 2016.

19. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -

- i) Parish Council Assets Register & Register of Deeds & Other Documents in respect of Parish Council owned/held assets.
ii) Bus Shelter - Knutsford Road.
iii) Draft Grant Awarding Policy.
iv) Draft Planning Application Policy.
v) Review of the Guidelines and Policy on The Obstruction of the Highway by Hedges, Trees and other Vegetation.

20. DATE OF NEXT MEETING - Thursday, 14th July, 2016 at 7:30 p.m. at Chelford Village Hall.

It was noted that the Annual Parish Meeting will be held on Tuesday 17th May, 2016 at 7:30p.m. at Chelford Village Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Decision a) That a resolution to exclude the Press and Public from the remainder of the Meeting was not necessary as no items were to be considered at Item 21.

21. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - None.

The meeting was declared closed by the Chairman at 10:28p.m.

Signed:




Approval Date - 14th July, 2016

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APPENDIX A

Financial Statement for 2016/17 as at 12 May 2016					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to Apr. 2016 £.	Agenda May 2016 £.	Budget Balance £.
Receipts					
13,500.00	Precept	17,486.00	0.00	8,743.00	8,743.00
0.00	Balances	0.00	0.00		0.00
9.88	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
3,862.00	Grants, Donations & Refunds	194.00	0.00	194.00	0.00
60.00	Contra Income	0.00	0.00		0.00
681.96	V.A.T. Refund (15/16)		0.00		64.89
18,113.84	Total Receipts	17,680.00	0.00	8,937.00	8,807.89
Payments					
4,615.46	Salary (Clerk)	4,560.00	0.00	1,256.97	3,303.03
0.00	National Insurance (Employer)	0.00	0.00		0.00
911.67	Allowances (Clerk)	650.00	0.00	90.28	559.72
139.50	Chairman/Member Allowances	0.00	0.00		0.00
38.69	Administration	210.00	0.00		210.00
100.00	Audit Fees (Internal & External)	350.00	0.00		350.00
1,328.89	Insurance	1,500.00	0.00		1,500.00
280.64	Sect. 137 Donations	690.00	0.00		690.00
1,480.00	Grants - Churchyard Maintenance	1,380.00	0.00		1,380.00
50.00	Parish Council Newsletter	100.00	0.00	50.00	50.00
0.00	Christmas Trees & Lighting	300.00	0.00		300.00
117.08	Street Lighting (Electric & Repairs)	225.00	0.00	18.24	206.76
358.80	Website	450.00	0.00	179.40	270.60
563.50	Village Planters	600.00	0.00		600.00
1,266.25	Village Field Maintenance	1,700.00	0.00		1,700.00
200.00	Hedge Cutting	300.00	0.00		300.00
130.00	Playground & Playing Field Inspections	300.00	0.00	133.00	167.00
297.00	Tennis Coaching	650.00	0.00		650.00
150.00	SIDS	400.00	0.00		400.00
0.00	Professional Services	300.00	0.00		300.00
0.00	Advertising	75.00	0.00		75.00
35.00	Data Protection Registration	35.00	0.00		35.00
379.52	Subscriptions/Affiliation Fees	470.00	0.00	393.85	76.15
97.50	Room Hire	340.00	0.00		340.00
25.00	Training	120.00	0.00		120.00
1,373.00	Asset Purchase / Maintenance	1,225.00	0.00	7.50	1,217.50
0.00	Contingency	750.00	0.00		750.00
60.00	Contra Expenses	0.00	0.00		0.00
849.50	V.A.T.		0.00	64.89	
14,847.00	Total Payments	17,680.00	0.00	2,194.13	15,550.76
Cash/Bank Reconciliation					
		01/04/16	01/04/16	12/05/16	31/03/17
	Balance B/Fwd.	29,591.30	29,591.30	29,591.30	36,334.17
	Add Total Receipts	17,680.00	0.00	8,937.00	8,807.89
	Less Total Payments	-17,680.00	0.00	-2,194.13	-15,550.76
	Balance C/Fwd.	29,591.30	29,591.30	36,334.17	29,591.30
Cumulative Balances					
		Balance	Balance	Balance	Balance
		01/04/16	01/04/16	12/05/16	31/03/17
	General Funds	27,068.94	27,068.94	33,811.81	27,068.94
	Earmarked Reserves	2,522.36	2,522.36	2,522.36	2,522.36
		29,591.30	29,591.30	36,334.17	29,591.30


 Chairman's initials

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CASH/BANK RECONCILIATION AS AT - 12 May 2016

CASH

Balance Brought Forward 01/04/16	29,591.30	
Plus Receipts	8,937.00	
	38,528.30	
Less Payments	2,194.13	
Balance Carried Forward 12/05/16	36,334.17	

BANK (Natwest)

Business Reserve Account -	19,685.03	22/04/16
Add income/transfer received since above statement	0.00	
Less unrepresented cheques	0.00	19,685.03 12/05/16
Current Account -	18,884.12	22/04/16
Add income received since above Statement	0.00	
Less unrepresented cheques/ Transfer	0.00	
Approved 60.00		
For approval 2,194.13		
Less payment already made -19.15	-2,234.98	16,649.14 12/05/16
Total Bank Balances 12/05/16	36,334.17	

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APPENDIX B

Chelford Parish Council Summary Receipts & Payments Account for the year ended 31st March, 2016

2014/15	<u>Receipts</u>	2015/16
£.		£.
10,800.00	Precept	13,500.00
9.83	Investment Interest	9.88
0.00	Compensation - NatWest Bank plc	25.00
0.00	Sale of assets	0.00
1,004.74	Grants, Donations & Refunds	3,837.00
0.00	Operation Shield (c)	60.00
3,370.50	V.A.T. Refund (2014/15)	681.96
15,185.07	Total Receipts	18,113.84
	<u>Payments</u>	
2,654.28	Salary (Clerk)	4,615.46
0.00	National Insurance (Employer)	0.00
0.00	Allowances (Clerk)	911.67
0.00	Member Allowances	139.50
12.72	Administration	38.69
230.00	Audit Fees (internal & external)	100.00
1,236.14	Insurance	1,328.89
527.70	Donations - Sect. 137	280.64
1,380.00	Grants	1,480.00
0.00	Parish Council Newsletter	50.00
0.00	Christmas Trees & Lighting	0.00
133.90	Street Lighting (Electric & Repairs)	117.08
358.80	Website	358.80
853.33	Village Planters	563.50
1,233.80	Village Field Maintenance	1,266.25
0.00	Hedge Cutting	200.00
0.00	Playground / Sports Equipment	0.00
0.00	Playground Maintenance	0.00
283.00	Playground Inspections	130.00
337.15	Tennis Coaching	297.00
0.00	SIDS	150.00
0.00	Professional Services	0.00
90.00	Bank Safe Custody Charges	0.00
0.00	Advertising	0.00
0.00	Data Protection Registration	35.00
422.30	Subscriptions / Affiliation Fees	379.52
122.50	Room Hire	97.50
0.00	Training	25.00
0.00	Assets	1,373.00
0.00	Operation Shield (c)	60.00
0.00	Contingency	0.00
665.89	V.A.T.	849.50
10,541.51	Total Payments	14,847.00

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Chelford Parish Council

Summary Receipts & Payments Account for the year ended 31st March, 2016

21,680.90	Balance B/Fwd. 01/04/15	26,324.46
15,185.07	Add Total Receipts	18,113.84
<u>-10,541.51</u>	Less Total Payments	<u>-14,847.00</u>
<u>26,324.46</u>	Balance C/Fwd. 31/03/16	<u>29,591.30</u>

Analysis of Cumulative Funds

19,675.15	NatWest Business Reserve Account	19,685.03
<u>6,649.31</u>	NatWest Bank Current Account	<u>9,906.27</u>
<u>26,324.46</u>	Total	<u>29,591.30</u>

Above Funds held for the following purposes:-

6,649.31	General Funds	27,068.94
19,675.15	Earmarked Reserves - Various	2,522.36
<u>0.00</u>	Capital Reserves	<u>0.00</u>
<u>26,324.46</u>		<u>29,591.30</u>

The above Statement represents fairly the financial position of the Chelford Parish Council as at 31st March, 2016 and reflects its receipts and payments during the year.

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Chelford Parish Council Supporting Notes 2015/16

Assets

During the year the following assets were purchased at the cost shown:-
Notice Board £429.00

During the year the following assets were disposed of for the amount shown:-
Street Lighting Fittings (3) £0.00

At the 31st March, 2016 the following assets were held:-

MUGA (February, 2013 Improvements)	£6,492.00
MUGA (March, 2013 Improvements)	£5,880.00
SIDS (2)	£4,330.18
Notice Boards	£607.20
Goal Posts	£200.00
	<u>£17,509.38</u>

Leases

At the year end the following leases were in operation:- None

Borrowings

As at close of business on 31st March, 2016 the following loans to the Council were outstanding:- None

Debts

At the year end debts of £849.50 (VAT reclaim) were outstanding and due to the Council.

Capital Reserves

None

Earmarked Reserves

Mere Court Improvements	£2,200.00
Tennis Coaching	£203.00
Station maintenance	£119.36
	<u>£2,522.36</u>

Tenancies

During the year the following tenancies were held:- None

Section 137 Payments

The limit for spending under Sect. 137 of the Local Government Act 1972 for the Council in the year of account was £7,102.40 and payments made were:-

<u>Payee</u>	<u>Nature of Payment</u>	<u>Amount</u>
Royal British Legion - Poppy Appeal	Donation	£50.00
East Cheshire Hospice	Donation	£50.00
Cheshire Community Action	Community Pride Competition Entry Fee	£50.00
P. Hammond & T. Icke	Materials for Station Volunteers	£130.64
		<u>£280.64</u>

Agency Work

During the year the Council undertook the following agency work on behalf of other local authorities:- None

Advertising and Publicity

The following costs for advertising and publicity were incurred during the year:- None

Contingent Liabilities

None

Pensions

For the year of account the Council made no contribution to staff pensions.

CHELFORD PARISH COUNCIL

APPENDIX C

Received	Cheshire Association of Local Councils (ChALC) -
-	ChALC Weekly Bulletin - 10, 17, 23, 31 March 2016, 7, 14, 21, 28 April 2016, 5 May 2016.
07/03/16	Reminder - Parish & Town Councillor Meeting with Police & Crime Commissioner - 14/03/16.
14/03/16	Key issues survey.
23/03/16	Macclesfield Area Meeting - 6 th April, 2016.
11/04/16	Minutes from Macclesfield Area Meeting held 6 th April, 2016.
26/04/16	Transparency Code Funding reopen.
	Cheshire East Council -
-	Traffic Management LAP Reports - 10, 17, 29, 31 March 2016, 7, 14, 21, 28 April 2016, 5 May 2016.
-	Partnerships Newsletter - March/April 2016.
21/03/16	Notice of Police & Crime Commissioner Election - 5 th May 2016.
07/04/16	Grants to support community events to commemorate The Queen's 90 th Birthday.
13/04/16	Draft Cheshire East Design Guide Public Consultation - 6 th April, 2016 - 17 th May, 2016.
14/04/16	Police & Crime Commissioner Election - Statement of Persons Nominated.
14/04/16	Call for articles for May/June 2016 PACE Newsletter.
20/04/16	De-designation of Children's Centre in Knutsford.
25/04/16	Notice of Polling Stations.
25/04/16	Notice of Poll.
28/04/16	Funding Alerts.
28/04/16	Draft Cheshire East Design Guide Briefing Meeting presentation.
06/05/16	Town & Parish Council Conference - Request for Agenda Items.
	Cheshire Emergency Services -
-	Cheshire Police Alerts - 05/03/16 - Rural Crime - Night of Action; 08/03/16 - Phishing Alert; 14/03/16 - Child Sexual Exploitation Awareness Day 18/03/16; 21/03/16 - Sports Event & Festival Ticket Scams.
-	Cheshire Fire & Rescue Service - 18/03/16 - Firelink Newsletter.
24/03/16	Police & Crime Commissioner & Chief Constable's Update - March 2016.
	Community & Voluntary Services Cheshire East -
-	E-bulletin - 11, 24 March 2016, 11, 22 April 2016.
-	Training News - January 2016, March 2016, April, 2016.
17/03/16	Trustee Roles & Responsibilities Training.
21/03/16	CVS Cheshire East's Volunteer's Gala Night 2016 - 9 th June 2016.
31/03/16	New Leaf Project seeks Board Members.
11/04/16	Volunteering Opportunities.
	Rural Services Network -
-	Weekly News Digest - 8, 14, 21 March 2016, 4, 11, 25 April 2016, 3 May 2016.
-	Rural Opportunities Bulletin - April 2016, May 2016.
-	Hinterland Newsletter - 11, 18, 24 March 2016, 1, 8, 15, 22, 29 April 2016, 6 May 2016.
-	Rural Vulnerability Service - Fuel Poverty (March 2016); Rural Transport (March 2016); Rural Broadband (April 2016); Fuel Poverty (April 2016).
-	RSN Spotlight - Rural Economy (March 2016); Heart of the Village (March 2016); Rural Housing (April 2016).
	Other Correspondence -
-	Healthwatch Cheshire East - e-bulletin - April 2016, May 2016.
-	Public Sector Executive - Newsletter 7, 10, 14, 17, 21, 31 March 2016, 4, 7, 11, 14, 21, 25 April 2016, 3, 5 May 2016. 09/03/16 - Spring deals on BTEC Qualifications; 22/03/16 - Content Management System Selection Toolkit; 13/04/16 - Resourcing the Future 2016 Conference; 04/05/16 - Part funding for Digital Leadership Course.
-	HMRC - 07/03/16 - Scottish rate income tax implementation; 08/03/16 - Year end payroll tasks; 18/03/16 - End of year tasks help sessions; 23/03/16 - National Living Wage becomes law on 1 st April 2016; 18/04/16 - 2016/17 HMRC Information webinars; 09/04/16 - HSE & HMRC webinar; 12/04/16 - Statutory Payments advice; 13/04/16 - Employer Bulletin 59; 15/04/16 - Payroll advice webinars; 18/04/16 - National Living Wage update; 26/04/16 - Finalising 2015/16 HMRC tasks; 05/05/16 - National Living Wage Guidance.
-	Manchester Airport - 23/03/16 - Civil Aviation Authority Consultation - Proposals for a revised airspace change process; 04/04/16 - Airport Run & Family Fun Day - 8th May 2016; 19/04/16 - Feedback from Civil Aviation Authority Consultation Meetings; 05/05/16 - Newsletter; 06/05/16 - Tickets for performance at Oldham Coliseum.

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-	CPRE - Cheshire Viewpoint - Spring 2016; Countryside Voice - Spring 2016; 15/04/16 - Campaign to stop unnecessary greenfield development; 26/04/16 - Bluebell walk and Rogation service - 1 st May 2016; 27/04/16 - Talk on Cheshire Gentry and how they shaped the Landscape (with brief AGM) - 19/05/16.
-	So Cheshire - Newsletter - March 2016, April 2016, May 2016. 23/03/16 - Easter Adventures across Cheshire.
-	E-ON - Monthly Market Report - March 2016, April 2016. 29/04/16 - Energy Talk newsletter.
10/03/16	Historic Towns Forum - Events Update.
14/03/16	Cheshire Community Action - Cheshire Constabulary Community Safety Award.
-	Unlock Democracy - 14/03/16 - Impact of Trade Union Bill on political party funding; 18/03/16 - Membership invitation; 04/05/16 - Petition re voting system.
23/03/16	Breast Cancer Care - Derbyshire Pink Ribbon Walk - 4 th June 2016.
23/03/16	Lower Withington Parish Council - Bluedot Festival at Jodrell Bank - July 2016.
13/04/16	AON - Parish Council Insurance.
20/04/16	Knutsford Community First Responder Trust (KCFRT) - External AED Initiative.
04/05/16	SP Energy Networks - 2016 Customer Update for Mid Cheshire District.
05/05/16	Information Commissioner's Office - News Update.
	Advertisements -
-	Broxap Litter Bins & Recycling Units - 22/03/16 - Derby E Range Litter Bins; 23/03/16 - Heavy duty seats and benches; 05/04/16 - Large capacity Recycling Units; 06/04/16 - Heavy Duty Tree Grilles; 12/04/16 - Dog waste bins; 13/04/16 - Duracast polyurethane bollards; 26/04/16 - Outdoor recycling bins; 03/05/16 - Bin management systems; 04/05/16 - Post & Rail systems.
-	10/03/16 - Fenland Leisure Products; 22/03/16 - Kompan Play Equipment; 26/04/16 - Realise Futures - Play Galleon launch offer; 03/05/16 - Online Playgrounds Ltd - Replacement parts.