

# CHELFORD PARISH COUNCIL

## NEIGHBOURHOOD PLAN STEERING GROUP MEETING

DATE: WEDNESDAY 16<sup>TH</sup> AUGUST, 2017

TIME: 7:15 P.M.

VENUE: ASTLE COURT COMMUNITY ROOM, ELMSTEAD ROAD, CHELFORD.

---

## AGENDA

1. Apologies.
2. Declarations of Interest.
3. To approve the Minutes of the Neighbourhood Plan Steering Group meeting held 18<sup>th</sup> July, 2017.
4. To consider and approve content of preliminary questionnaire for businesses.
5. To receive updated list of businesses within Chelford Parish.
6. To consider and approve content of the preliminary questionnaire for residents.
7. To consider and approve content of the preliminary questionnaire for young people.
8. To consider and approve content of the preliminary questionnaire for prospective residents of Cricketers Green.
9. To receive feedback from village organizations regarding involvement with Neighbourhood Plan process. (Scouts, Mums & Toddlers, Cricket Club, Bowling Club, Parish Hall, St. John's Church)
10. To consider and approve questionnaire distribution and collection methods.
11. To receive and consider quotations for printing services.
12. To receive and consider the draft Neighbourhood Plan introduction.
13. To receive an update on use of Chelford Village website for Neighbourhood Planning matters.
14. To review the Project Plan.
15. To receive an update on interest from residents to act as volunteers during the preparation of the Neighbourhood Plan.
16. To confirm the recommendations (if any) to be presented to the Parish Council for approval.
17. To confirm actions to be undertaken (subject to Parish Council approval) and the group member responsible for each action.
18. Date of next scheduled meeting: Wednesday 6<sup>th</sup> September, 2017.

For further information and copy agenda please contact:

**Dr. Elizabeth M. Maddock** - Clerk & Responsible Financial Officer, Chelford Parish Council.

Tel: 01477 571444      Email: [clerk.chelfordpc@gmail.com](mailto:clerk.chelfordpc@gmail.com)