

CHELFORD NEIGHBOURHOOD PLAN
MINUTES OF STEERING GROUP MEETING HELD
15TH AUGUST, 2018 at 7:00p.m.
at Chelford Parish Hall, Knutsford Road, Chelford.

Present: Councillors B. Brindley (Chairman), L. Hunt, G. Willis, D. Wilson.
Mr. P. Skelton
Dr. E. M. Maddock - Clerk & Responsible Financial Officer, Chelford Parish Council.

1. **APOLOGIES FOR ABSENCE** - Mr. C. Howlett, Mr. R. Massey, Mr. S. Mort.

2. **DECLARATIONS OF INTEREST** - None.

3. **MINUTES** -

The minutes of the last meeting, held 17th July, 2018, had been previously circulated to all members of the Neighbourhood Plan Steering Group.

20/18/NP Decision a) That the minutes of the meeting held 17th July, 2018 be confirmed as a correct record and signed by the Chairman.

Proposed: Cllr. D. Wilson

Seconded: Mr. P. Skelton

All in favour

4. **DRAFT NEIGHBOURHOOD PLAN DOCUMENT** -

A draft Neighbourhood Plan document had been previously circulated to all Members. Members discussed amendments which were tabled by Steering Group members present at the meeting. It was reported that further amendments may be necessary in response to suggestions by Mr. T. Evans (Cheshire East Council).

5. **PRE-SUBMISSION REGULATION 14 CONSULTATION** -

Cllr. D. Wilson reported that Cheshire East Council had suggested that the Pre-Submission Regulation 14 consultation should be deferred until such time that the content of the Cheshire East Council Site Allocations Development Policies Document had been made available, in early September, in order to ensure consistency of content between the two documents. It was expected that this consultation would not take place until October, 2018 at the earliest.

6. **PUBLIC CONSULTATION EVENTS** -

Given the advice received at Item 5 this item was deferred.

7. **STATEMENT OF COMMUNITY ENGAGEMENT** -

Cllr. D. Wilson reported that he had started to prepare the Statement of Community Engagement. Further additions to this document will be required as the project progresses.

8. **TO REVIEW PROJECT PLAN** -

This item was deferred until further information was available from Cheshire East Council regarding possible amendments to the Neighbourhood Plan document.

9. **RECOMMENDATIONS TO PARISH COUNCIL** - None.

10. **MEETING ACTIONS** -

The following actions were agreed.

21/18/NP Decision a) That Cllr. D. Wilson arrange for amendments, as discussed by the Steering Group, to be made to the Neighbourhood Plan document.

b) That Cllr. G. Willis lead the preparation of a glossary for inclusion within the Neighbourhood Plan document.

c) That the Clerk arrange a venue for the next Steering Group meeting.

11. **DATE OF FUTURE MEETING** -

Members confirmed the date of the next Steering Group meeting as: Thursday 6th September, 2018 at 7:00p.m.

The meeting was closed by the Chairman at 8:50p.m.

Signed:

Approval Date: 6th September, 2018