

ID	Task Name	Duration	Start	Finish	Half 2, 2017							Half 1, 2018							Half 2, 2018							Half 1, 2019						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J		
1	STEP 2 - Identify issues and Aims	124 days	Mon 26/06/17	Thu 14/12/17	100%																											
2	Apply for Grant Funding for Year 1	4 days	Mon 26/06/17	Thu 29/06/17	100%																											
3	CEC Grant Funding Consideration	10 days	Fri 30/06/17	Thu 13/07/17	100%																											
4	Appoint CCA for Year 1 on a Timecharge Basis	5 days	Fri 14/07/17	Thu 20/07/17	100%																											
5	Establish Facebook Portal	0 days	Sat 18/11/17	Sat 18/11/17	100%																											
6	Prepare Initial Publicity Information	10 days	Fri 21/07/17	Thu 03/08/17	100%																											
7	Prepare Initial Questionnaire	10 days	Fri 21/07/17	Thu 03/08/17	100%																											
8	Review & Approve Publicity & Questionnaire	5 days	Fri 04/08/17	Thu 10/08/17	100%																											
9	Publish Information on the Website and Posters	5 days	Fri 11/08/17	Thu 17/08/17	100%																											
10	Print Questionnaires	5 days	Fri 11/08/17	Thu 17/08/17	100%																											
11	Distribute Questionnaires	5 days	Sun 10/09/17	Fri 15/09/17	100%																											
12	Questionnaire Response Period	30 days	Fri 15/09/17	Thu 26/10/17	100%																											
13	Analyse Responses	10 days	Fri 27/10/17	Thu 09/11/17	100%																											
14	Review Responses with Steering Group & Parish Council	5 days	Fri 10/11/17	Thu 16/11/17	100%																											
15	Book room for initial consultation meeting and publicise the even	5 days	Fri 17/11/17	Thu 23/11/17	100%																											
16	Gather evidence relating to the Issues Raised	20 days	Fri 10/11/17	Thu 07/12/17	100%																											
17	Preparation of "Issues + Aims", "Vision" & "Consultation Plans" for	20 days	Fri 17/11/17	Thu 14/12/17	100%																											
18	Consultation Meeting 1	2 days	Thu 16/11/17	Fri 17/11/17	100%																											
19	STEP 3 - Develop Policies, Proposals and Site Allocations	106 days	Mon 04/12/17	Sat 28/04/18	74%																											
20	Parish Council and Steering Group Post Consultation Strategy Rev	1 day	Mon 04/12/17	Mon 04/12/17	100%																											
21	Agree Outline of Neighbourhood Plan contents and identify workstreams for input	1 day	Mon 04/12/17	Mon 04/12/17	100%																											
22	Constitute Working Groups for Policies (incl any new volunteers) and minute all meetings	5 days	Tue 05/12/17	Mon 11/12/17	0%																											
23	Communicate feedback from the Consultation via the Web portal	5 days	Tue 05/12/17	Mon 11/12/17	0%																											
24	Working Group Initial development period	20 days	Tue 12/12/17	Mon 08/01/18	0%																											
25	Develop Detailed Questionnaire for each workstream	23 days	Mon 04/12/17	Thu 08/02/18	100%																											
26	Review & Approve Detailed Questionnaire	1 day	Thu 08/02/18	Thu 08/02/18	100%																											
27	Print Questionnaires	5 days	Fri 09/02/18	Thu 15/02/18	100%																											
28	Distribute Questionnaires	5 days	Fri 16/02/18	Thu 22/02/18	100%																											
29	Questionnaire Response Period	10 days	Fri 23/02/18	Thu 08/03/18	100%																											
30	Analyse Responses	3 days	Fri 09/03/18	Tue 13/03/18	100%																											
31	Review Responses with Steering Group & Parish Council	1 day	Wed 14/03/18	Wed 14/03/18	100%																											
32	Book room for second consultation meeting and publicise the eve	1 day	Thu 15/03/18	Thu 15/03/18	100%																											
33	Preparation of "Issues + Aims", "Vision" & "Consultation Plans" for Presentation	31 days	Thu 15/03/18	Thu 26/04/18	100%																											
34	Consultation Meeting 2	3 days	Thu 26/04/18	Sat 28/04/18	100%																											
35	STEP 4 - Proposed Neighbourhood Development Plan	149 days	Mon 30/04/18	Thu 22/11/18	3%																											
36	First Draft Preparation for the 'Regulation 14' Plan including cross check against National Guidance & Local Plan	60 days	Mon 30/04/18	Fri 20/07/18	10%																											
37	Consult with Cheshire East Council re. the need for a Strategic Environmental Assessment	5 days	Mon 30/04/18	Fri 04/05/18	0%																											
38	If necessary procure a Strategic Financial Assessment [FEE RISK]	15 days	Mon 07/05/18	Fri 25/05/18	0%																											
39	Book and publicise Consultation Meeting 3	5 days	Mon 23/07/18	Fri 27/07/18	0%																											
40	Review First Draft with Steering Group & Parish Council	5 days	Mon 23/07/18	Fri 27/07/18	0%																											
41	Make Amendments	5 days	Mon 30/07/18	Fri 03/08/18	0%																											
42	Prepare Presentations	15 days	Mon 06/08/18	Fri 24/08/18	0%																											
43	Consultation Meeting 3	5 days	Mon 27/08/18	Fri 31/08/18	0%																											
44	Pre Submission 'Regulation 14' Consultation Period (6 Weeks)	30 days	Mon 03/09/18	Fri 12/10/18	0%																											
45	Receive feedback and prepare a formal report analysing this	10 days	Mon 15/10/18	Fri 26/10/18	0%																											
46	Review the Feedback with the Steering Group and Parish Council	5 days	Mon 29/10/18	Fri 02/11/18	0%																											
47	Amend the Plan to reflect agreed changes	10 days	Mon 05/11/18	Fri 16/11/18	0%																											
48	Prepare a Basic Conditions Statement	4 days	Mon 19/11/18	Thu 22/11/18	0%																											
49	Finalise Consultation Statement	4 days	Mon 19/11/18	Thu 22/11/18	0%																											
50	STEP 5 - Submission to Cheshire East Council	0 days	Thu 22/11/18	Thu 22/11/18	0%																											
51	Submit the plan to Cheshire East Council (Regulation 15)	0 days	Thu 22/11/18	Thu 22/11/18	0%																											
52	STEP 6 - Independent Examination	40 days	Fri 23/11/18	Thu 17/01/19	0%																											
53	Six Week Consultation Period (Regulation 16)	40 days	Fri 23/11/18	Thu 17/01/19	0%																											
54	Cheshire East Review Plan (Regulation 17)	40 days	Fri 23/11/18	Thu 17/01/19	0%																											
55	Cheshire East Publication of Examiners Report (Regulation 18)	0 days	Thu 17/01/19	Thu 17/01/19	0%																											
56	STEP 7 - Modifications	15 days	Fri 18/01/19	Thu 07/02/19	0%																											
57	Receive feedback and prepare modifications	10 days	Fri 18/01/19	Thu 31/01/19	0%																											
58	Cheshire East Council Review of Modifications	5 days	Fri 01/02/19	Thu 07/02/19	0%																											
59	STEP 8 - Referendum (28 working days)	40 days	Fri 08/02/19	Thu 04/04/19	0%																											
60	Cheshire East Council Arrange Referendum (Regulation 19)	40 days	Fri 08/02/19	Thu 04/04/19	0%																											
61	STEP 9 - Adoption of the Plan	0 days	Thu 04/04/19	Thu 04/04/19	0%																											
62	Publication and adoption of the Plan (Regulation 20)	0 days	Thu 04/04/19	Thu 04/04/19	0%																											